

Executive Committee Notes  
May 4, 2018

Present: Ram Pendyala (chair), Susan Squire (secretary), Andreas Spanias, Jit Muthuswamy, Greg Raupp, Samantha Brunhaver, Esma Gel, Tony Lamanna, Rod Roscoe, Brent Vernon

Absent: Hermann Marcus, Huan Liu, Angelia Nedich

1. **Minutes**. The Minutes from the April meeting were approved.
2. **Exemplars and FOAP Recommendations**. The group reviewed the score summary for the Exemplar and FOAP nominations. Ram will draft a narrative of the discussion and distribute to the EC for final review before sending to the dean.
3. **Bylaws**. The group briefly discussed next steps for revising the document. It was suggested that the committee take a closer look at committee terms and term limits for possible inclusion in the bylaws.
4. **Fall Discussion**. Items slated for fall agendas include:
  - a. Workload allocation document
  - b. Distinguished lecture speaker
  - c. AFSE meeting set for October 26, 2018 from 10 a.m. – 12 p.m. at BDI
5. **Dean's Doctoral Research Prize**. An announcement will go out in July on this process.

**Next Meeting: Friday, September 7<sup>th</sup>; 12-1 p.m.; BY 660**