

Executive Committee
October 6, 2017
Meeting Minutes

Present: Ram Pendyala (chair), Tony Lamanna, Esma Gel (by phone), Greg Raupp, Marcus Herrmann, Andreas Spanias, Brent Vernon, Jit Muthuswamy

Absent: Susan Squire (secretary), Nancy Cooke, Samantha Brunhaver, Cun-Zheng Ning, Huan Liu

1. Meeting Minutes. The minutes for the September 8th meeting were approved.
2. AFSE Meeting Date and Agenda. Annette will check the week of November 13th for a suitable meeting room for the AFSE meeting. If November is not possible, she will look at February. Kyle will present a state of the schools and run a Q&A session. The EC will need to answer the questions heard at the last AFSE meeting Q&A and present them to the group. Annette will also check with the dean and vice dean to see if they have any specific requests regarding the agenda.
3. Ph.D. Dissertation Research Award. Sixteen nominations have been received from all six schools. The EC talked about making the guidelines for the awards more specific for next year with regard to item "e": **One letter of recommendation** from a faculty member in or out of the school, typically within ASU, who is NOT the dissertation advisor who wrote the letter of nomination (item a). Additionally, that some sort of limit should be put on the number of nominees per program. EC members are to review the nomination materials and submit their recommendations to Ram by October 13th at 10 a.m.
4. Dean's Lecture Series. Dr. George Whitesides has confirmed April 4th as the date he will visit ASU. Annette will work a schedule.

Next Meeting: November 3, 2017; 1 p.m.; BY 660