

Executive Committee Meeting
Friday, October 7, 2016

Present: Ram Pendyala (chair), Susan Squire (Secretary), Esma Gel, Arun Sen, Jit Muthuswamy, Marcus Herrmann, Andreas Spanias, Nadia Kellam
Absent: Gregg Raupp, Cun Zhen Ning, Kenneth Sullivan, Samantha Brunhaver, Brent Vernon

1. Minutes for the September 9th meeting were approved.
2. Dean's Dissertation Award. The committee reviewed a draft letter describing the components to the Dean's Dissertation Award. Because the nomination process is running on a compressed timeline, the committee suggested that the requirement of 2 recommendation letters be reduced to 1. The EC also had suggestions for better ways for the process to run, such as the eligibility timeframe for the students. The committee would like to hold a future conversation with Vice Dean Saraniti on this topic. For this current process the EC will be asked review the nominations during the week of October 24. **ACTION ITEM: The EC will meet during the week of October 24 to review application materials. Recommendations are due to the dean on October 28.**
3. Dean's Distinguished Lecture Series. The list developed by the EC compiling names of potential speakers needs to be reworked. The list should include a wider range of titles, i.e., DARPA administrators to Nobel Laureates to other intellectual leader types. The EC will review the list, talk to the colleagues that suggested the names, add more names as appropriate and send Ram their top 3 names. It was suggested that the Dean contact any potential speakers for the formal invitation to visit. **ACTION ITEM: Names to Ram by October 21, 2016.**
4. Faculty Evaluation Process Document. The group discussed the current version of the document. It will be important to make sure there is consistency with the components of the final document across all schools. **ACTION ITEM: the EC chair will review the original survey and the current draft document and develop a version 2 for review by the EC at their next meeting. Over the next ten days the EC will forward any comments on the current draft to the EC chair for inclusion into the next draft.**
5. AFSE Meeting. The following dates are being checked for the AFSE meeting: November 2, 7 and 22. Once a date is confirmed the EC will be notified. **ACTION ITEM: EC needs to plan the AFSE meeting.**