

Executive Committee Meeting Notes  
April 22, 2016

Present: Esma Gel (chair), Xiao Wang, Marcus Herrmann, Brent Vernon. Narayanan Neithalath, David Allee, Greg Raupp, Kenneth Sullivan, Nadia Kellam  
Absent: Susan Squire (Secretary), Arun Sen, Cun-Zheng, Shawn Jordan

1. Approval of Minutes. The meeting minutes of the March, 2016 meeting were approved unanimously by the Committee.
2. Spring Faculty Assembly.  
The AFSE meeting, originally scheduled to be held Friday, May 6<sup>th</sup> from 2-4 p.m. will be postponed to a date in early September.
3. Overview. Esma reviewed the topics that were discussed by the Executive Committee during the last year. (Please also refer to attached slides)
  - a. Criteria for lecturers and research faculty. The committee reviewed draft documents. Both drafts are now in Provost's office for final approval.
  - b. Dean's Dissertation Award. This award process will be announced each September in *In the Loop*. The EC will urge their directors to assist with getting nominations.
  - c. Dean's Exemplar Faculty Award. Once all the information on the candidates is received the committee will review the information and forward a "yes" or "no" vote on each nominee. There are 28 nominees with up to 5 that may have to be disqualified pending Dean review. Annette will send the Sharepoint site info to the committee with access instructions.
  - d. Dean's Lecture Series. Lectures will be held each fall semester. The Committee will need to identify and confirm a speaker in the very near future.
  - e. Annual Review Process. The Committee drafted a Google doc that Esma/Susan discussed with Dean Squires on March 18, 2016.
4. Thanks. Esma mentioned that this was the last meeting of the year and thanked everyone for their service.