

Executive Committee Meeting Notes
February 5, 2016

Present: Susan Squire, Esma Gel, Shawn Jordan, Kenn Sullivan, Nadia Kellam, Xiao Wang, Marcus Herrmann, Greg Raupp, Arunabha Sen, David Allee, Brent Vernon, Cun-Zheng Ning

Absent: Narayanan Neithalath

1. Approval of Minutes. The meeting minutes of the December 2015 and January 2016 EC meetings were approved unanimously by the Committee.
2. Official Committee Acronym. The official acronym for the Executive Committee will be EC.
3. Dean's Dissertation Award. It was discussed that the award will only happen in the Fall. The School Directors will forward six names and the EC will have two weeks to review the nominations to select the recipient. The other nominations will receive a certificate of some sort. They will also be receiving their Schools Dissertation Award. The EC will need to come up with an evaluation process prior to Fall 2016.
4. Annual Review Process. The EC has been asked to start writing up the process (not details of the criteria) for the Annual Review. This process needs to align with the ABOR process. A draft has been started and will be shared with the EC through Google Drive for their input.
5. Dean's Lecture Speaker. The candidate for the Dean's Lecture Speaker was not available. The alternate suggestion has a focus in K-12 and probably not the best candidate. Shawn Jordan suggested we pass on this candidate and find someone else. Everyone on the EC should add to the Google document where we are collecting information on potential speakers and identifying the most appropriate contact person. It was determined that there needs to be a sub-committee for this search. Marcus Hermann and Greg Raupp volunteered to be on the sub-committee with Shawn Jordan.