

Executive Committee Meeting Minutes
Friday, January 9, 2015

Present: Lenore Dai, Huan Liu (chair), Keith Holbert (AFSE Secty), David Allee, Vikram Kodibagkar, Esma Gel, Narayanan Neithalath, Xiao Wang, Cy Kuo

Absent: Shawn Jordan, Hanqing Jiang, Sule Ozev, Al Chasey

1. Minutes from December 5, 2014 meeting.

Approved.

2. Dean's Dissertation Award. A revised document is attached. These changes were approved by the EC.

Next steps include submitting to the Dean and school directors for review/approval with Schools-wide announcement in late January/early February.

3. Dean's Lecture Series. The Committee reviewed the list of potential speakers.

Esma Gel will send email to committee asking them to complete the Accessibility column and to prioritize the recommendations using a 10-points/committee member allocation process.

4. Post-Tenure Review Reference Assignments. David Allee reported his subgroup's findings for Reference #1 found on Page 12 of the ABOR policy manual at the link: <http://azregents.asu.edu/rrc/Policy%20Manual/6-201-conditions%20of%20Faculty%20Service.pdf> . It was determined that there is no breakdown between teaching, research and service as cited in PTR Section I.D. Later in Section I, Reference #1 is consistent with the PTR document.

Committee reports will be placed on the February meeting agenda.

Next Meeting: Friday, February 6, 2015 @ 12 NOON in BY 660

Dean's Dissertation Award

The Dean's Office will award yearly one Dean's Dissertation Award to a Ph.D. candidate or recent Ph.D. graduate from each school. The nominees for this award will be determined by each school and a list of nominees of no more than three Ph.D. candidates or recent Ph.D. graduates will be provided to the Dean's Office no later than October 31 of each year. A review committee made up of one professor from each school will review the nominations and determine the award winner. The Dean's Office will announce the winners during the first week of January of each year. The winners will receive a certificate from the Dean's Office. The award winners will also be acknowledged during the graduation ceremony by the Dean or the Dean's representative.

Eligibility Criteria:

1. Nominees will be determined by the Director of each School
2. Ph.D. candidates who are expected to graduate by June of the following year, or Ph.D. candidates who have graduated no earlier than May of the current year can be nominated.
3. Nominations will be made by the thesis advisors to each school. Schools are free to determine their own criteria and mechanism for selecting the nominees to the Dean's Office.
4. Nominations will include the following:
 - a. Letter from the thesis advisor
 - b. An abstract of the dissertation limited to 1 page, including overview, broader impacts and intellectual merit
 - c. A curriculum vitae of the student (or recent graduate) including a list of publications, clearly marking publications not related to the thesis work.
 - d. A statement from the student outlining why they should receive this award (e.g., novelty and innovation reflected in dissertation research), limited to one page.
 - e. Two more letters of recommendation from faculty in or out of the school, typically within ASU.

Deadlines and Timelines: (for this inaugural year, the dates below will be February 15, 28, April 15 and May 13, respectively)

Student Nomination Materials to the School: October 15

School Nominations to the Dean's Office: October 31

Dean's Dissertation Award Committee Decision: December 15

Award Announcement: First week of January